

# Financial Advisor Disclosure Statement



<Level 17, Vero Centre  
48 Shortland Street, Auckland 1010>  
<[howdeninsurance.co.nz](http://howdeninsurance.co.nz)>

## Who am I?

Name of Financial Adviser	Jaime Pronk	FSP Number1005744
Financial Service Provider	Wallace McLean Limited	FSP Number 39628
Telephone Number	+64 9 802 3685	
Mobile	+64 021 243 6328	
Address	Level 17, 48 Shortland Street, Auckland	
Email address	<a href="mailto:jaime.pronk@howdengroup.com">jaime.pronk@howdengroup.com</a>	
Website	<a href="http://www.howdenbroking.co.nz">www.howdenbroking.co.nz</a>	

This Disclosure Statement was prepared on the 24<sup>th</sup> November 2023.

## Important information

This information will help you choose a Financial Adviser that best suits your needs. It will also provide some useful information about the Financial Adviser you choose and the regulations that exist to protect you.

## What sort of Financial Adviser am I?

I am a Registered Financial Adviser (RFA) that gives advice on behalf of Wallace McLean Limited who is a licensed Financial Adviser Provider by the Financial Market Authority of New Zealand (FMA) <https://www.fma.govt.nz/>.

I can give you advice about all types of commercial and domestic insurances. I cannot give you advice on any investment products or any investment linked insurance contracts.

## How do Wallace McLean get paid for the financial advice and products that are provided to you?

If you decide to utilise our services and take insurance, the Insurer will pay Wallace McLean Ltd a commission, called Brokerage, based on the amount of the premium. Commissions range between 5 – 10% for Natural Disaster Insurance, 10 – 15% for Motor Insurance and 10 to 25% for other policy types.

Alternatively, Wallace McLean Limited may charge an agreed Service Fee, in lieu of commission (nett of brokerage).

Wallace McLean Limited do not receive commission on the Government Levies including the Fire & Emergency NZ Levy (FENZ) and the Earthquake Commission Levy (EQC) and any taxes (GST).

Wallace McLean may charge a small additional Administration Fee which will be included on our premium invoices. This Administration Fee covers our processing costs.

## How do I act with integrity and avoid conflicts of interest?

To ensure that I prioritise your interests above Wallace McLean's, we follow an advice process that ensures recommendations are made based on your best interests. Our recommendations will consider the quantum of the premium, the policy coverage, the insurer's financial strength rating and our experience of the insurer's claims and general service. I complete ongoing training about how to manage conflict of interests and a register of interests is maintained.

You should be aware there are potential conflicts of interest that you may need to take into consideration when you decide to seek and accept financial advice from Wallace McLean Limited or our Advisers. I will make you aware of any known conflicts when giving advice.

## Complaints process

If you have a problem, concern or are dissatisfied with either a product or financial advice service that I have provided and you require action to be taken, please tell Wallace McLean Limited so that we can help to fix the issue. To make a complaint please follow this link [www.howdengroup.com/nz-en/complaints-howden-new-zealand](http://www.howdengroup.com/nz-en/complaints-howden-new-zealand) which will give details on our complaints process and how to make a complaint.

If you feel your complaint is not resolved to your satisfaction using our complaints process or you are dissatisfied with the response or resolution, you can contact the Financial Services Complaints Ltd (FSCL), which is a dispute resolution scheme of which we are a member.

This service will cost you nothing and is an independent service that will help investigate or resolve the complaint. You can click on this link to find out how to make a complaint to FSCL: [www.fscl.org.nz/complaints/how-make-complaint](http://www.fscl.org.nz/complaints/how-make-complaint).

You can contact FSCL at:

Postal Address	PO Box 5967, Wellington 6145	Email	<a href="mailto:info@fscl.org.nz">info@fscl.org.nz</a>
Telephone	0800 347 257	Website	<a href="http://www.fscl.org.nz/">http://www.fscl.org.nz/</a>

## Our duties to you

As a Financial Adviser, I give financial advice to clients on Wallace McLean Limited's behalf. When giving advice I must:

- Be registered on the FSPR and working towards my Level 5 New Zealand Certificate in Financial Services or equivalent.
- Maintain competence, knowledge, and skills for giving financial advice by completing continuing professional development.
- Abide by the Code of Professional Conduct for Financial Services and have ethical behaviour, good conduct and provide client care, available at: [www.mbie.govt.nz/assets/a96d1b4800/code-of-professional-conduct-for-financial-advice-services.pdf](http://www.mbie.govt.nz/assets/a96d1b4800/code-of-professional-conduct-for-financial-advice-services.pdf)
- Listen to you carefully to discover your needs.
- Recommend products or services that meet your needs and explain why.
- Give clear and concise communication.
- Protect your information.
- Give priority to the your interests when giving financial advice.

## Who licenses and regulates us?

The Financial Markets Authority. You can report information about us to the Financial Markets Authority at: [www.fma.govt.nz/contact/](http://www.fma.govt.nz/contact/) or email [questions@fma.govt.nz](mailto:questions@fma.govt.nz) but if you want to complain you should use our dispute resolution procedures described under Complaints Process.

## Declaration

I, Brian Mahony declare that, to the best of my knowledge and belief, the information contained in this Disclosure Statement is true and complete and complies with the disclosure requirements in the Financial Markets Conduct (Regulated Financial Advice) Disclosures Amendment Regulations 2020.