Type of **Personal Data**	Who is the Data Subject?	Reason for BW **processing** the data
Name (including former names) And/ or Date of Birth	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Prospective employees	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death) ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Reporting to TPR ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Membership number or individual reference number	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members / pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Prospective employees	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death) ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Reporting to TPR ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Gender (including details of any gender recognition certificate)	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death) ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☒ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Analysing differences in key metrics by gender, e.g. participation rates, savings levels, contribution rates and pay
Marital status (including details of any certificates regarding marital status, such as a marriage certificate, civil partnership certificate, decree absolute or final	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death) ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC

Type of **Personal Data**	Who is the Data Subject?	Reason for BW **processing** the data
order)	☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Home address (including previous home addresses) /other contact addresses	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potential previous members of the scheme ☒ Prospective employees	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death) ☐ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Other contact details (including telephone numbers and email addresses)	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☐ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☐ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☐ Obtaining quotes for annuities, insurance products or other pension transfer options ☐ Purchasing annuities, insurance products or other pension transfer options ☐ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Information regarding periods of pensionable service (including periods of absence)	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☐ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☐ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements

Type of **Personal Data**	Who is the Data Subject?	Reason for BW **processing** the data
Employment history For example, whether a member works part time or full time, dates of starting and leaving employment, periods of absence, job title/ category, details of employer(s)	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☐ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☐ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Prospective employees	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Salary/ remuneration data	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☐ Non-members who will or may receive benefits from the scheme (e.g, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☐ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Prospective employees	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Defined Benefit (DB) contributions Contributions paid to the scheme, relating to DB benefits, by or on behalf of the member	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☐ Non-members who will or may receive benefits from the scheme (e.g, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☐ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing

Type of Personal Data	Who is the Data Subject?	Reason for BW **processing** the data
DB benefits Data concerning actual or potential benefits paid or payable to or in respect of a member	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Defined Contribution (DC) account information (including AVCs) For example, DC contributions, funds withdrawn, balance of the fund and investment choices and allocation	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Prospective employees	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Contracting-out record	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☒ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Tax and National Insurance information This includes the following data ☒ National Insurance number ☒ PAYE details ☒ Lifetime Allowance Protections	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☒ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☒ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☒ Advising on the investment of pension scheme assets and implementing investment decisions ☐ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Undertaking governance reviews and compliance with governance requirements

Type of **Personal Data**	Who is the Data Subject?	Reason for BW **processing** the data
Bank account details	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☐ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☐ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☐ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Death benefit distribution information, including expression of wish forms and information required to assess eligibility of, or allocation of benefits to potential beneficiaries	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (for example, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Special categories of personal data ☐ Racial or ethnic origin ☐ Political opinion ☐ Religious or Philosophical views ☐ Trade union membership ☐ Genetic data ☒ Biometric data ☒ Health data ☒ Data concerning a person's sex life or sexual orientation ☐ Data relating to criminal convictions and offences	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (e.g, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme	☒ Issuing communications and information to data subject ☐ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☒ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Personal data relating to the trustees. This is **personal data** held regarding the trustees in their capacity as a trustee ☒ Name ☒ Address ☒ Telephone number ☒ Other contact details ☒ DOB ☒ Bank account details ☐ Employment history ☒ Actual or potential conflicts of interest ☐ Tax records ☒ National Insurance number	☐ Active members ☐ Deferred members ☐ Pensioners (including those in receipt of dependants' or spouses' pensions) ☐ Non-members who will or may receive benefits from the scheme (for example, on the death or divorce of a member) ☐ Former members/pensioners with no further entitlement under the scheme ☐ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Trustees/trustee directors ☒ Former trustees/ trustee Directors	☒ Issuing communications and information to data subject ☐ Responding to member and third party queries and disputes ☐ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☐ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☒ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options ☒ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Payment of fees and expenses ☒ General administration of the scheme (for example, to ensure documentation is properly executed and drafted, trustees are validly appointed, conflicts of interest are identified and managed and/or appropriate records are maintained)

Type of **Personal Data**	Who is the Data Subject?	Reason for BW **processing** the data
Personal data relating to the client, including personal data held about individuals who have a role in the operation or governance of the pension scheme ☒ Name ☒ Address ☒ Other contact details ☒ Such other data as may be necessary for anti-money laundering and terrorist financing checks	☒ Human Resources ☒ Payroll ☒ Finance ☒ Governance body	☒ Liaising with the client and relevant parties in relation to the services required and in the undertaking and delivery of those services ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Adviser/Service Provider data. This includes personal data held about individuals who act as advisers or service providers ☒ Name ☒ Address ☒ Other contact details ☒ Bank account details ☐ Employment history ☐ Actual or potential conflicts of interest ☐ Tax records ☐ National Insurance number	☐ Active members ☐ Deferred members ☐ Pensioners (including those in receipt of dependants' or spouses' pensions) ☐ Non-members who will or may receive benefits from the scheme (for example, on the death or divorce of a member) ☐ Former members/pensioners with no further entitlement under the scheme ☐ Non-members who have received benefits from the scheme and have no further entitlement ☐ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Advisers/Service providers ☒ Former advisers/ Former service providers	☒ Issuing communications and information to data subject ☐ Responding to member and third party queries and disputes ☒ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☐ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☒ Advising on the investment of pension scheme assets and implementing investment decisions ☐ Obtaining quotes for annuities, insurance products or other pension transfer options ☐ Purchasing annuities, insurance products or other pension transfer options ☒ Demonstrating past compliance with duties ☐ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Payment of fees and expenses ☒ General administration of the scheme (for example, to ensure documentation is properly executed and drafted, trustees are validly appointed, conflicts of interest are identified and managed and/or appropriate records are maintained) ☒ Undertaking governance reviews and compliance with governance requirements ☒ Advising on pension strategy or benefit design ☒ Considering pension arrangements for prospective employees e.g. strategy and compliance with TUPE
Passport or identification card details (including number, country of issue and expiry date) If the individual does not have a passport or identification card, details of any equivalent form of identification e.g. driving licence	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (for example, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Trustees/trustee directors ☒ Former trustees/trustee directors	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☐ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☐ Obtaining quotes for annuities, insurance products or other pension transfer options ☐ Purchasing annuities, insurance products or other pension transfer options ☐ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing
Birth/adoption certificate details Death certificate Details	☒ Active members ☒ Deferred members ☒ Pensioners (including those in receipt of dependants' or spouses' pensions) ☒ Non-members who will or may receive benefits from the scheme (for example, on the death or divorce of a member) ☒ Former members/pensioners with no further entitlement under the scheme ☒ Non-members who have received benefits from the scheme and have no further entitlement ☒ Ex-spouse participants e.g. divorce credit ☐ Non-members who BW has enquiries from, or on behalf of, as potentially previous members of the scheme ☒ Trustees/trustee directors	☒ Issuing communications and information to data subject ☒ Responding to member and third party queries and disputes ☐ Calculation and payment of benefits (e.g pensions, lump sums and transfer values) ☒ Ascertaining eligibility of benefits (e.g in event of early retirement, divorce, ill health or death ☐ Calculation and reconciliation of contributions ☒ Monitoring of allowance limits and payment of tax charges and reporting to HMRC ☐ Ensuring compliance with contracting-out requirements ☐ Preparing scheme accounts, audits and/or TPR scheme return ☐ Actuarial calculations and valuations ☐ Advising on the investment of pension scheme assets and implementing investment decisions ☒ Obtaining quotes for annuities, insurance products or other pension transfer options

Type of **Personal Data**	Who is the Data Subject?	Reason for BW **processing** the data
	☒ Former trustees/trustee directors	☒ Purchasing annuities, insurance products or other pension transfer options ☐ Demonstrating past compliance with duties ☒ Establishing the identity of the data subject and ensuring compliance with duties relating to anti-money laundering and terrorist financing ☒ Evidencing date of birth/adoption of the data subject ☒ Evidencing date of death of the data subject