1 June 2026

Small Self-Administered Pension Schemes

Fee Schedule

Scheme Establishment

We can set up small self-administered pension schemes for UK-based trading companies where all the members act as trustees along with our trustee company.

The Scheme Establishment fee includes:

- Producing a Trust Deed to establish the scheme
- Producing membership documentation for up to eleven members
- Setting up a trustee bank account with our preferred panel bank
- Registering the scheme with HM Revenue & Customs
- Registering the scheme with the Information Commissioner's Office
- Registering the scheme with The Pensions Regulator (if necessary)

If a trustee bank account is required with a specific bank that is not on our panel, we reserve the right to charge an additional fee based on the additional work required in dealing with that bank.

Please note that we will only set up a new scheme where we are appointed to act as a professional trustee.

An initial fee of £750 plus VAT is payable on production of the Scheme Establishment documentation and an additional £500 plus VAT is payable once the scheme has been registered with HM Revenue & Customs and the bank account has been set up.

Our fee for Scheme Establishment is £1,250 plus VAT.



Please contact the SSAS team at Howden if you would like to discuss any of the above topics in more detail. Alternatively get in touch via the following:

ssas@howden-group.co.uk 0333 11 11 222

www.howdengroup.com/uk-en/ssas

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