Howden Sport



Archery incident notification form

Care should be taken to include as detailed an answer as possible to all questions

Insured member	
Name of policy holder:	
Registered address:	
	Post code:
Daytime tel no:	Membership no:
Name of association in full:	
Membership/Licence/ Valid from:	to:
Club /Region/County Name (if applicable):	
Please advise if you are a member of any other Association, if so, quote full name:	

Accident/incident		
Place:		
Date:		
Time:		
Circumstances:		
Details of injured person(s)		
Name:	Age:	
Address:		
Tel no:	Occupation:	
Details of injury:		
Details of property damaged		
Name:		
Address:		
Tel no:		

Full details of damage:		
Has blame been "appointed"?		
If "yes" state by whom and in what circumstances:		
In your view who is responsible for the incident?		
Please outline any implied or actual threat of legal action arising out of the incident:		
Witnesses (if av	/ailable)	
Name:		
Address:		
Tel no:		
Any additional information/comment/ opinion (in confidence)		
Signed:	Name:	Date:

Data Protection Act: All information you provide on this form is treated by us as confidential and except to the extent required by law, we shall only use such information for the purposes of processing your claim. Information you provide may be forwarded to your Insurer for these purposes.

Club or association official

Following to be completed by Club or Association Official

Name:

Address:

Position in club:

Is the claimant a current Club or Associate member?

Did the accident take place whilst participating in insured activity?

Yes No

Do you confirm all above information is correct?

Yes No

If any answers are stated as "No" please explain

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